

Meeting Title	Board of Directors		
Date	10.9.20	Agenda item	Bo.9.20.27

Report on the Use of the Foundation Trust's Seal

Presented by	John Holden, Director of Strategy & Integration/Deputy Chief Executive		
Author	John Holden, Director of Strategy & Integration/Deputy Chief Executive		
Lead Director	Matthew Horner, Director of Finance		
Purpose of the paper	To provide a summary of the use of the Foundation Trust Seal during 25 September 2019–26 August 2020		
Action required	To note		
Previously discussed at/informed by	N/A		
Previously approved at:	Committee/Group	Date	
	N/A		

Background

In accordance with the Trust's Board of Directors Standing Orders (Section 8.4) 'A report of all sealings and signatures of documents as a deed shall be made to the Board by the Secretary to the Foundation Trust as and when required. The report shall contain details of the seal number, the description of the document and the date of sealing or signature'

The last report was presented to the Board of Directors on 11 July 2019.

Appendix A details the use of the Trust seal between 25 September 2019 and 26 August 2020. This includes entry numbers 338 – 346.

Recommendation

The Board of Directors is asked to receive and note this information.

Risk assessment

Strategic Objective	Appetite (G)					
	Avoid	Minimal	Cautious	Open	Seek	Mature
To provide outstanding care for patients			g			
To deliver our financial plan and key performance targets			g			
To be in the top 20% of NHS employers					g	
To be a continually learning organisation				g		
To collaborate effectively with local and regional partners					g	
The level of risk against each objective should be indicated. Where more than one option is available the level of risk of each option against each element should be indicated by numbering each option and showing numbers in the boxes.	Low		Moderate	High	Significant	
	Risk (*)					
Explanation of variance from Board of Directors Agreed General risk appetite (G)						

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Benchmarking implications (see section 4 for details)	Yes	No	N/A
Is there Model Hospital data relevant to the content of this paper?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there any other national benchmarking data relevant to the content of this paper?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the Trust an outlier (positive or negative) for any benchmarking data relevant to the content of this paper?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Risk Implications (see section 5 for details)	Yes	No
Corporate Risk register and/or Board Assurance Framework Amendments	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Quality implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Resource implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Legal/regulatory implications	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Diversity and Inclusion implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Performance Implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Regulation, Legislation and Compliance relevance
NHS Improvement: (please tick those that are relevant) <input type="checkbox"/> Risk Assessment Framework <input type="checkbox"/> Quality Governance Framework <input type="checkbox"/> Code of Governance <input type="checkbox"/> Annual Reporting Manual
Care Quality Commission Domain: Choose an item.
Care Quality Commission Fundamental Standard: Choose an item.
NHS Improvement Effective Use of Resources: Choose an item.
Other (please state):

Relevance to other Board of Director's Committee: (please select all that apply)					
Workforce	Quality	Finance & Performance	Partnerships	Major Projects	Other (please state)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Appendix A

Bradford Teaching Hospitals NHS Foundation Trust

Report on the Use of the Foundation Trust's Seal – 25 September 2019–26 August 2020

Set out in the table below is a summary of the capital schemes and other documents that have been sealed during 25 September 2019 and 26 August 2020. This includes entry numbers 338 – 346.

The Board of Directors is asked to receive and note this information.

Entry Number	Item/Scheme	Date
338A 338B x2	Deed of adherence and amendment and restatement Integrated Pathology Solutions	25.9.19
338B 338C x2	Deed of variation of Pathology Services contract	25.9.19
339	Renewal lease of pharmacy premises at SLH between BTHFT and Best Way National Chemists LTD from 20.7.19-31.20.20	14.10.19
340	Deed of variation of contract between BTHFT & Best Way National Chemists LTD from 20.7.19 to 31.1.20	14.10.19
341	Renewal lease by ref to existing lease of pharmacy premises at BRI between BTHFT and Best Way National Chemists LTD	4.11.19
342	Plant as part of new heat, vent & cooling system to Fluoroscopy – Mechlenair Ltd	4.11.19
343	Deed of surrender between BTHFT & BHFML	9.3.20
344	Deed of surrender between BHFML & BTHFT	9.3.20
345	Underlease for Westbourne Green between BTHFT & Community Health Partnerships	2.4.20
346	Upgrade of Renal Dialysis Unit and provisions of new self help unit and provision of admin space. Contract with Illingworth & Gregory Ltd	26.8.20